

**RAJAGIRI COLLEGE OF SOCIAL SCIENCES
SCHOOL OF MANAGEMENT**

MBA

MANDATORY DISCLOSURE 2025

SI No.	Parameter	Description
1	Profile of the Institution	Rajagiri College of Social Sciences - School of Management Rajagiri Valley (PO) Kakkanad, Kochi Kerala, India - 682 039 Tel.: +91 484 2660555 Fax: +91 484 2426578
2	Profile of the Society	Rajagiri College of Social Sciences Society Rajagiri (PO) Kalamassery Kerala, India - 683 104 Tel.: +91 484 2911122
3	Profile of the Principal	Fr Saju M. D. CMI Ph.D. Principal Rajagiri College of Social Sciences Rajagiri (PO), Kalamassery Kerala, India - 683 104 Tel.: +91 2911515 Email: principal@rajagiri.edu
4	Profile of the Affiliating University	Mahatma Gandhi University Priyadarsini Hills (PO), Kottayam Kerala, India - 686 560 Tel.: +91 481 2732650
5	Governance of the Institution	
5.1	Governing Body	<ol style="list-style-type: none"> 1. Rev. Fr Benny Nalkara CMI, Manager-Rajagiri Group of Institution 2. Rev. Dr Saju M. D. CMI, Principal 3. Binoy Joseph Ph.D., Associate Director 4. Rev. Dr Shinto Joseph CMI, Assistant Director-Rajagiri Hill Campus 5. Dr Veeva Mathew, Associate Professor 6. Dr Bindiya M. Varghese, HoD-Computer Science 7. Dr Kiran Thampi, HoD-Social Work 8. Dr Joji Alex N., Controller of Examinations 9. Dr N. Gopalakrishnan, UGC Nominee

SI No.	Parameter	Description
		10. Shri. Harikrishnan P., University Nominee
5.2	Board of Management	<ol style="list-style-type: none"> 1. Rev.Fr. Benny Nalkara CMI, Provincial and Manager 2. Rev. Fr. Mathew Koikara CMI, Vicar Provincial and Pastoral Ministry 3. Rev. Dr. Shinto Joseph CMI, Councillor for Social Apostolate and Healthcare 4. Rev. Fr. Ajeesh Puthussery CMI, Councillor for Education and Communication Media 5. Rev. Fr. Poulose Kidangen CMI, Councillor for Finance and Agriculture 6. Rev. Fr. Mejo Gracevilla CMI, Auditor

SI No.	Parameter	Description
5.3	Academic Council	<ol style="list-style-type: none"> 1. Fr Saju M. D. CMI Ph.D., Principal 2. Binoy Joseph Ph.D., Associate Director 3. Bindiya M. Varghese Ph.D., Dean-Computer Science 4. Veeva Mathew Ph.D., Department of Business Administration 5. K. Poullose Jacob Ph.D., Professor-Rajagiri School of Engineering and Technology 6. Sam Thomas Ph.D., Professor-CUSAT 7. Joji Alex Ph.D., Associate Professor and CoE, RCSS 8. Kiran Thampi Ph.D., Assistant Professor-RCSS 9. Sr Dr Suni Rose I. P., Assistant Professor-RCSS 10. Surinder Jaswal Ph.D., Professor-TISS 11. Seena M. Mathai Ph.D., HoD-Department of Psychology, UC College 12. Dr C. T. Francis, HoD-Commerce 13. Dr E. I. Abdul Sathar, HoD-Statistics, CoK 14. Mr Harish B., Business Administration 15. Dr Saji George, Business Administration 16. Dr Sajimon Abraham, MGU 17. Dr Santhosh P. Thampi, MGU 18. Dr Bindu V. R., University Nominee
5.4	Frequency of the Meeting	<p>Governing Body: Once in an academic year Governing Council: Once in an academic year Academic Council: Twice in an academic year</p>

SI No.	Parameter	Description
5.5	Organisation al Chart	<p>The organizational chart is structured as follows:</p> <ul style="list-style-type: none"> Board of Management (Manager Provincial) (Yellow box) is at the top. Administrative Council (Purple box) is positioned to the left of the main structure. Director (Green box) is the central figure, reporting to the Board of Management. Reporting to the Director are: <ul style="list-style-type: none"> Management Representatives (Blue box) Asso. Director (Blue box) Principal (Blue box) IQAC (Blue box) Reporting to the Director, Asso. Director, and Principal are several departments (Orange boxes): <ul style="list-style-type: none"> Finance Office Administrative wing Academic Depts. Live Labs/ Extension Depts. Research & Publication Wing Examination Wing International Office Reporting to the Academic Depts. are: <ul style="list-style-type: none"> Student Union (Red box) Student Associations (Red box) Student Council (Red box) Statutory Bodies (Purple box) is positioned to the right of the main structure. Governing Council (Blue box) is a key body reporting to the Board of Management. Reporting to the Governing Council are: <ul style="list-style-type: none"> Academic Council (Orange box) Finance Committee (Orange box) Board CPE (Orange box) RUSA Board of Governance (Orange box) Reporting to the Academic Council is BOS (Depts.) (Red box). Reporting to the RUSA Board of Governance is RUSA Planning and Management (Red box).
5.6	Nature of Extent of Involvement of Faculty Members and Students in Academic Affairs/ Improvements	Feedbacks from these stakeholders are collected regularly.
5.7	Student Feedback on Institutional Governance/ Faculty Performance	Feedback of students on these parameters are collected regularly.
5.8	Grievance Redressal Mechanism for Faculty,	Grievance Redressal Committee is in place.

SI No.	Parameter	Description
	Staff and Students	
5.9	Establishment of Internal Complaints Committee (ICC)	Functional
5.10	Establishment of Committee for SC/ST	Functional
5.11	Internal Quality Assurance Cell	Functional
6	Programmes	
6.1	Name of Programmes Approved by AICTE	MBA
6.2	Name of Programme Accredited by NBA	MBA
6.3	Status of the Accreditation of the Courses	The NBA PTV has completed and accreditation is granted for three years.
6.4	Programme Details	<p>Name of the Programme: MBA</p> <p>Number of Seats: 120</p> <p>Duration of the Programme: 2 Years</p> <p>Placement Facilities: A dedicated Placement Cell is functioning that provides pre-placement training, career counselling etc. for students.</p> <p>Campus Placements in the Last Three Years:</p> <p>2021-22: 103</p> <p>2022-23: 94</p> <p>2023-24: 90</p>
7	Faculty	

SI No.	Parameter	Description	
7.1	Permanent Faculty Members	18	
7.2	Adjunct Faculty Members	0	
7.3	Permanent Faculty to Student Ratio	13	
7.4	No. of Faculty Members Employed during the Last Three Years	2	
7.5	No. of Faculty Members Left during the Last Three Years	3	
8	Profile of the Principal	Available	
8.1	Profile of Faculty Members	https://rajagiri.edu/faculty-profile/dept-of-business-administration	
9	Fee		
9.1	Details of Fee as Approved by State Fee Committee	As per Justice B. N. Srikrishna Committee Report	
9.2	Time Schedule for the Payment of Fee	1 st year: 4,00,000 2 nd year: 2,00,000	
9.3	Criteria for Fee Waiver	Career and Talent	Diversity
		1. The applicant should fulfil the eligibility criteria for admission to the	1. The applicant must be a non-Keralite 2. The applicant should fulfil the eligibility

SI No.	Parameter	Description	
		MBA programme of RSOM as prescribed by the Admissions Office. 2. The applicant should have secured admission for the MBA programme offered by RSOM through the multi stage selection process laid down by the Admissions Office.	criteria for admission to the MBA programme of RSOM as prescribed by the Admissions Office. 3. The applicant should have secured admission for the MBA programme offered by RSOM through the multi stage selection process laid down by the Admissions Office.
9.4	Estimated Cost of Boarding and Lodging in Hostels	Rs.90,000	
10	Admission		
10.1	No. of Seats Sanctioned with the Year of Approval	As per the EOA 2023-24: 120	
11	Admission Procedure		
11.1	Admission Tests being Followed	1) CAT (https://iimcat.ac.in/per/g01/pub/756/ASM/WebPortal/1/index.html?756@@1@@1#!) 2) CMAT (https://cmat.nta.nic.in/contact-us/) 3) KMAT (https://cee.kerala.gov.in/kmat2023/contact)	
11.2	Admission Calendar	Opening Date of Application: 10/12/2023 Closing Date of Application: 12/06/2024 Date of Rank List Publication: After CMAT results are out Starting of Academic Session: By mid-June 2024	
12	Criteria and Weightage for Admission	1) Business Awareness Test: 20% 2) Group Discussion: 40% 3) Personal Interview: 40%	
13	Information of Infrastructure	1) Classrooms: 4 (104.04 m ² each) 2) No. of Computer Labs: 2 (60+60=120) 3) Barrier Free Environment: Yes	

SI No.	Parameter	Description		
	and Other Resources Available			
13.1	Library	1) No. of Books: 17,595 2) No. of Titles: 13,891 3) National Journals: 33 4) International Journals: 15 5) E-Journals: 82 6) E-Books: 50		
13.2	Computing Facilities	1) Internet Bandwidth: 400 Mbps 2) No. and Configuration of Systems: 120 (Lenovo, Intel i5, 12 Gen. Processor, 512 SSD, 8 GB RAM, 19" TFT Monitor, 100/1000 Ethernet 3) Total No. of Systems Connected by LAN: 170 4) Major Software Packages Available: Microsoft Office 2021, IBM SPSS 21 and IBM SPSS 25, R Programme, R Studio, Tableau, Google Chrome, Mozilla Firefox, Adobe Acrobat Reader, Python 3.9.1, Adobe Photoshop, ProwessIQ, IBM SPSS AMOS 21, IBM SPSS AMOS 25, Safe Exam Browser, Moodle 3.10, FEDENA 5) Special Purpose Facilities Available: Microsoft Teams, Google Meet, Zoom 6) Facilities to Conduct Classes in Online Mode: Availability of special purpose facilities and smart panels in all the classrooms 7) Innovation Cell: Available 8) Social Media Cell: Available		
13.3	Games and Sports Facilities	Badminton, Basketball, Chess, Table tennis etc.		
13.4	Syllabus of the Programme	https://rajagiri.edu/academic-syllabus/mba		
13.5	Academic Calendar	https://rajagiri.edu/academic-calendar/dept-of-business-administration		
14	Enrolment and Placement Details	Academic Year	Enrolment	Placements
		2021-22	119	103
		2022-23	118	94
		2023-24	120	89
15	LoA and Subsequent	https://rajagiri.edu/aicte		

SI No.	Parameter	Description
	EoA till the Current Academic Year	
16	Accounted Audited Statements for the Last Three Years	https://rajagiri.edu/audited-statements



A handwritten signature in green ink, appearing to read 'Saju M. D.' with a stylized flourish.

Fr Saju M. D. CMI
Principal